



09/2016

Chapter 4 XE of California State 4-H Policy Handbook States:

Maximum Number of Members

1. 4-H units may set maximum numbers for enrollment in consultation with and approval of county 4-H YDP staff. If used, these limitations must be well publicized and equitably enforced.
2. The 4-H unit and project limitations must be widely advertised and unit and project volunteers must also announce that enrollment is on a first-come, first-served basis.
3. Any limiting criteria shall not be used as a basis for discrimination against members of protected groups.

All Tehama County 4-H Clubs and Projects who wish to limit how many members can join their club and/or project need prior approval from the 4-H Community Educator. Return this form to your UCCE 4-H county office prior to enrolling members. Please attach additional pages as needed.

Clubs' "Member Enrollment Limit: Plan of Action" must be reviewed and signed by all individuals on an annual program year basis.

Please type or print all information provided.

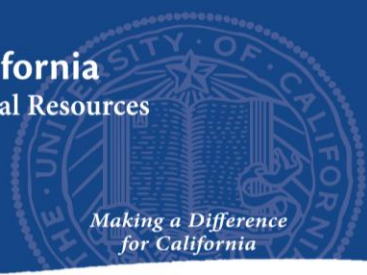
4-H Club Name:	Program Year:
Contact Person:	Phone:

1. Club Youth Member Enrollment Limit
2. How will you track enrollment? (4hOnline, Enrollment Log, etc.)
3. How will you let families know of your club's enrollment limit?

Tehama UCCE, 4-H YDP
Club & Project Member Enrollment
Limit: Plan of Action



University of California
Agriculture and Natural Resources



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4. How will you notify families when your club enrollment is full?
5. Can youth join other clubs and still participate in the projects that the full club provides (Project Across Club Agreement)?
6. Will there be a waitlist?

We confirm the accuracy of the information provided above.

Club Leader (print name)	Signature	Date
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Volunteer Enrollment Coordinator (print name)	Signature	Date
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Project Leader (print name) <i>only if limiting project enrollment</i>	Signature	Date
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UCCE 4-H County Staff (print name)	Signature	Date
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